



Minutes of Hanborough Parish Council
93/2019

At the meeting of Hanborough Parish Council held at 7.15 pm on Tuesday 9th April 2019 in the Pavilion Greenway Room, the following were present:

Ms Ellen Armitage, Mr Peter Brittin, Mr Jeff Borer, Mr Niels Chapman (chair), Dr Michael Franklin, Mr Rich Fuller, Miss Penelope Marcus, Ms Lucy Tritton.

In attendance: Mr Jon Gammage (Clerk) and Mr Adrian Edwards, Responsible Financial Officer (RFO). Also attending were County Councillor Liam Walker and District Councillor Alaa Al-Yousuf.

Members of the public attending: Two members of the public were present.

231. To confirm if meeting is being recorded: There was no indication that the meeting was being recorded.

232. Public participation session: Dom Hare and Roger File from Blenheim attended to report on current activities, events and Pye Homes developments.

233. To receive apologies for absence: Apologies were received from Mr Steve Page, Ms Kerry Scarlett & Mr Rod Fraser.

234. To receive declarations of pecuniary interest from councillors relating to agenda items: None

235. To sign, as a correct record, the minutes of the meetings held on 12th March 2019

RESOLVED: That minutes of the meeting of 12th March 2019 be approved and signed as a correct record.

236. Matters of report arising from the previous minutes:

236.1 (213.1) New steps to the playground: The clerk reported that he has one quote in hand. The chair noted that Pye could support the project with advice.

Action: Clerk to contact Graham Flint.

236.2 (216) Basketball nets: The clerk reported that the supplier of the current hoops does not have a version that has the necessary hooks. It was agreed not to pursue this further.

Action: Clerk to contact the resident that raised this.

236.3 (222) Public consultation meeting: The clerk reported that he has a call scheduled for 10th April.

Action: Clerk to report back to council.

237. Report of County and District Councillors:

County Councillor Liam Walker reported on ongoing highways issues and updated councillor on the number 11 bus. District Councillor Al-Yousuf reported on WODC activities.

238. To consider quotes to repair/replace the Hurdeswell fencing opposite petrol station

Councillor considered two quotes for this project. The clerk had sought further quotes but these were not forthcoming.

RESOLVED: To place the order with the contractor with the lowest quote of £1585.

Action: Clerk to place order.

239. To agree preparations for the May Annual Parish Meeting and the Annual Meeting of the Council

Councillors reviewed a draft agenda and agreed to a list of local groups to invite.

Action: Clerk to invite the various groups.

240. Registration of definitive footpaths

Cllr Tritton presented an update on the assessment of additions of non-public historic paths. Councillors agreed to support a request for the path between Church Road and Pinsley Wood to be added. Thanks to Paul Trimble were recorded.

241. To consider refunding a pre booked cemetery plot

RESOLVED: To refund as requested in this instance.

242. To discuss forming a Newsletter working group

Councillors, while respecting the voluntary efforts of those involved, see the opportunity to update and modernise the Hanborough Herald. This was considered something for the Community & Leisure Group and Cllr Borer offered to contact the group.

Action: Cllr Borer to make contact.

243. To discuss the Bloor Homes D1 site

Cllr Marcus alerted Councillors to a possible application for change of use to housing on this site. The application is expected late April.

244. To reaffirm the Parish Council grant to the railway bridge feasibility project

Councillors were pleased to hear that this project has received CCIF support & reaffirmed the grant previously agreed.

245. To discuss a Pit clean up project

Councillors agreed to support a project to trim back undergrowth and remove rubbish from the playground area. This will be in early May. Cllr Marcus agreed to co-ordinate arrangements with the HPFA.

RESOLVED: To fund a skip for the day at up to £500 and £50 for refreshments.

Action: Clerk and Cllr Marcus to make arrangements.

246. To approve a draft letter (circulated 1/4/19) for sending as HPC's response to OCC's land swap proposals

Councillors agreed to send the letter as circulated.

247. To review the deferred parish vehicle speed initiative

Council remains supportive of the idea and previously agreed to commission a OCC speed survey to inform where speeding is most prevalent and therefore the best location for the speed watch initiatives. It was later agreed to delay this as the current impact of housing development means that the results could be misleading. Councillors reviewed this and while remaining committed to the initiative, agreed to a further delay.

Action: Clerk to report in the Hanborough Herald.

248. To discuss status of s106 community projects

The chair reported that applications have been received and a panel representing the working groups will be formed to review. This will be made up of 3 councillors and the RFO.

It was suggested that PC create a page on the council website to share information externally and a dropbox or similar facility for documents for internal use.

Action: Cllr Fuller to investigate.

249. Financial Matters

249.1. The Finance Working Group had not met.

249.2. The monthly financial summary was circulated at the meeting.

249.3. To approve the monthly payment schedule & any necessary transfers between council accounts.

Receipts:

H M Revenue & Customs	VAT Refund	153.36
Peter Smith & Sons	Cemetery Fees	440.00
H M Revenue & Customs	VAT Refund	109.37

RESOLVED: To make payment of the following Schedule of Accounts.

Payments:

103605, 103606, 103607	Salary & Expenses	
103601 Ubico Limited	Bins etc	1,047.45
103602 West Oxfordshire District Council	Bins etc	456.45
103603 Oxfordshire Association of Local Councils	Training	342.00
103604 Castle Water	Water	63.86
103608 H M Revenue & Customs	PAYE	442.76
103609 Miss T Nightingale	Cemetery Refund	260.00
103610 Mrs P Marcus	Flowers re Michael Rogers	24.40
103611 Scottish & Southern	Electricity for Christmas Tree	39.07
DDR Public Works Loan Board		12,001.59

250. Report from the Environment Maintenance and Improvement Group (EMIG)

250.1. Cllr Marcus had circulated a report including an update on the cycling initiative, the Pit clear up and disposal of rubbish in the Pavilion area.

250.2. The planning application report was circulated as follows.

Application Number	Address	Details	Parish Council Response	Decision
18/03403/FUL	Olivers Garage	Erection of 25 dwellings	Parish Council is in favour of a good quality housing development on the site.	
19/00406/HHD	10 Isis Close, Long Hanborough	First floor extension	Concerns about light access for neighbours.	Approved
19/00566/S73	Bloor Homes Development	Changing design of 3 sets of double garages to have home office above	No Comments	
19/00367/FUL	Goose Eye Farm, Eynsham	Demolition of garage. Construction of garage/workshop/store.	No Comments	
19/00547/HHD	7 Myrtle Close, Long Hanborough	Alterations to garage to create living space.		

250.3. To receive an update on planning applications for large scale developments: Nothing to report.

251. Report from Community & Leisure Group (CLG):

Cllr Tritton reported on ideas for a s106 village consultation and door to door survey. The group also briefed councillors on the idea for a community orchard near Kents Bank. Councillors were supportive of both initiatives.

252. Reports from Community Groups & Organisations

HPFA: Cllr Brittin reported on maintenance activities, the new CCTV and their s106 grant application.
AA: Nothing to report.

253. Report of Clerk: Nothing further to report.

254. AOB: None.

The next meeting will be held on Tuesday 14th May in The Greenway Room. The meeting was closed at 9:45pm

The Chairman. 14th May 2019