



Minutes of Hanborough Parish Council
92/2019

At the meeting of Hanborough Parish Council held at 7.15 pm on Tuesday 12th March 2019 in the Pavilion Greenway Room, the following were present:

Ms Ellen Armitage, Mr Peter Brittin, Mr Jeff Borer, Mr Niels Chapman (chair), Dr Michael Franklin, Mr Rich Fuller, Miss Penelope Marcus, Mr Steve Page and Ms Kerry Scarlett.

In attendance: Mr Jon Gammage (Clerk) and Mr Adrian Edwards, Responsible Financial Officer (RFO). Also attending were County Councillor Liam Walker and District Councillors Alaa Al-Yousuf.

Members of the public attending: Two members of the public were present.

Councillors recorded condolences on hearing about the death of a local resident while in Guatemala.

208. To confirm if meeting is being recorded: There was no indication that the meeting was being recorded.

209. Public participation session: Tom Pierpoint, Regional Development Manager for Great Western Railway attended to present an update on the franchise. He expressed their commitment to the line with a task force formed to develop a long term view on services. He also talked about station attendance, the new waiting room, potential for a car park extension and platform communications improvements.

210. To receive apologies for absence: Apologies were received from Ms Lucy Tritton and Mr Rod Fraser. District Councillor Merilyn Davies also sent apologies.

211. To receive declarations of pecuniary interest from councillors relating to agenda items: None

212. To sign, as a correct record, the minutes of the meetings held on 12th February 2019

RESOLVED: That minutes of the meeting of 12th February 2019 be approved and signed as a correct record.

213. Matters of report arising from the previous minutes:

213.1 (193.3) New steps to the playground: The clerk reported that he has one quote in hand. The chair noted that Pye could support the project with advice.

Action: Clerk to seek additional quotes.

213.2 (193.4) Railway bridge bollards: The clerk reported that he had written to OCC to record our concerns about the durability of the markers and noted that PC had accepted their advice that they were suitable at the time of ordering.

213.3 (197) Play area drainage: The clerk reported that the order was placed and install is expected shortly.

213.4 (199) Councillor training: Cllrs Borer, Fuller and Scarlett agreed to attend the 6th July course. Cllr Marcus asked to attend the next chairmans course

Action: Clerk to book places requested by councillors.

214. Report of County and District Councillors:

District Councillor Al-Yousuf reported on WODC activities and concerns raised about the demise of the number 11 bus. He noted the public meeting in Freeland village hall at 10am on 23rd March.

District Councillor Merilyn Davies submitted a written report which was circulated ahead of the meeting.

County Councillor Liam Walker reported on cycling initiatives and that the temporary traffic lights will be removed soon.

215. To discuss coopting to fill the current vacancy

The clerk reported that the vacancy can be coopted shortly and suggested councillors approach prospective candidates.

216. To consider purchasing basket ball nets

The clerk presented costs to replace the hoops so that nets could be attached. Councillors raised concerns about the durability of the nets as they had been informally added before but did not last long.

Action: Clerk to contact suppliers to see if the current hoops can be modified.

217. To consider a request to plant a memorial tree

Councillors welcomed an offer to plant a tree in the parish and suggested that it is planted at the entrance to the parish burial ground on the road between Hanborough and Church Hanborough.

Action: Clerk to contact the resident and check on maintenance plans.

218. To consider HPFA’s proposed takeover of the Pre-school to Pavilion footpath project

Councillors were supportive of the project and happy to accept the offer from HPFA to take the activity on. Councillors agreed to contact local developers to see if they can assist.

Action: Chair to contact Cala to see if they can help.

219. To discuss the demise of the number 11 bus service

Item discussed under District Councillors report.

220. To consider quotes for additional outdoor gym equipment

Cllr Franklin presented 3 quotes for additional for the outdoor gym. This equipment will complement the warm up apparatus already in place. The preferred supplier costs are £4732 with £2960 remaining in the budget already agreed. Councillors agreed to fund the cost up to £4732 and noted that a grant of £1000 may be forthcoming. There was some discussion about what equipment to purchase.

RESOLVED: To fund the new equipment up to a value of £4732 with TGO with the type of equipment to be agreed between Cllrs Franklin and Armitage providing it is equal to or lower than £4732.

221. To consider quotes to repair/replace the Hurdeswell fencing opposite petrol station

Item deferred while additional quotes are obtained.

222. To agree a provisional agenda for a public meeting on use of Section 106 funds for recreation in Hanborough
Councillors discussed the meeting format and potential agenda. It was agreed to publish a request for information about views and opinion to inform a public meeting in the Herald.

Action: Clerk to contact WODC to see if they could support a public consultation meeting.

The chair presented an update on the OCC land swap and councillors were broadly supportive of OCC’s revised proposals.

223. To agree preparations for the May Annual Parish Meeting and the Annual Meeting of the Council

The clerk explained the format of the two May meetings and asked councillors to consider which local groups to invite to the Annual Parish Meeting.

224. Registration of definitive footpaths

Item deferred to the next meeting.

225. Financial Matters

225.1. The Finance Working Group had not met.

225.2. The monthly financial summary was circulated at the meeting.

225.3. To approve the monthly payment schedule & any necessary transfers between council accounts.

Receipts:

28/2/19 Greens Funeral Services Cemetery Fees 440.00

RESOLVED: To make payment of the following Schedule of Accounts.

Payments:

103340, 103341, 103342	Salary & Expenses	
103336 Hanborough Herald	Grant	74.00
103337 Trees and Gardens Limited	Tree Maintenance	858.00
103338 Information Commissioner	Subscription	40.00
103339 Oxfordshire Playing Fields Association	Subscription	53.00
103343 H M Revenue & Customs	PAYE	223.00
103344 Oxfordshire County Council	Pension Fund	408.31
103345 Oxfordshire Association of Local Councils	Subscription	536.20
103346 Oxfordshire County Council	Salt - replace cheque 103326	300.00
103347 Oxfordshire Association of Local Councils	Training1	20.00

226. Report from the Environment Maintenance and Improvement Group (EMIG)

226.1. Cllr Marcus presented a verbal report including an update on the cycling initiative.

226.2. The planning application report was circulated as follows.

Application Number	Address	Details	Parish Council Response	Decision
18/03223/FUL	High Thatch, Park Lane, Long Hanborough	Demolition of existing dwelling and erection of a new dwelling and buildings	No Comments	Withdrawn
18/03403/FUL	Olivers Garage	Erection of 25 dwellings	Parish Council is in favour of a good quality housing development on the site.	
18/03634/HHD	16 Abelwood Road, Long Hanborough	Demolition of Garage. Erection	No comments. Did ask officers to ensure 45 degree rule observed.	Approved
18/03616/HHD	Peartree Cottage, Church Road, Church Hanborough	Erection of Car Port	No Comments	Approved
19/00088/HHD	Maple House, 9 Witney Road, Long Hanborough	Erection of single storey front and rear extensions	No Comments	Approved
19/00378/HHD	4 Burleigh Court, 158 Main Road, Long Hanborough	Alterations to existing utility elevations.	No Comments	Approved
19/00406/HHD	10 Isis Close, Long Hanborough	First floor extension	Concerns about light access for neighbours.	

226.3. To receive an update on planning applications for large scale developments: Nothing to report.

227. Report from Community & Leisure Group (CLG): Cllr Tritton circulated a report ahead of the meeting.

228. Reports from Community Groups & Organisations

HPFA: Had met but there was nothing significant to report.

AA: Nothing to report.

229. Report of Clerk: The chair noted the proposed outsourcing of PET-CT scanning services in Oxfordshire.

Action: Clerk to write a letter on concern to the OUH Trust.

207. AOB: Councillors reported on a bulb planting session by the Scouts. Costs of under £50 were agreed by the clerk under Financial Regulation 4.1.

The next meeting will be held on Tuesday 9th April in The Greenway Room. The meeting was closed at 9:30pm

The Chairman. 9th April 2019