



Minutes of Hanborough Parish Council

104/2020

At the extra ordinary meeting of Hanborough Parish Council held at 6:00 pm on Tuesday 26th March 2020 on-line, the following were present:

Mr Jeff Borer, Mr Niels Chapman (Chair), Dr Michael Franklin, Mr Rich Fuller, Miss Penelope Marcus, Mr Steve Page and Ms Lucy Tritton.

In attendance: Mr Jon Gammage (Clerk), Mr Adrian Edwards Responsible Financial Officer (RFO).

Members of the public attending: No members of the public were present.

252. To confirm if meeting is being recorded: The meeting was not recorded.

253. To receive apologies for absence: Apologies were received from Ms Ellen Armitage, Mr Peter Brittin, Mr Rod Fraser and Ms Kerry Scarlett.

254. To receive declarations of pecuniary interest from councillors relating to agenda items: None

255. To consider that the council empowers the clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.

RESOLVED: That council empowers the clerk/RFO to do anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability for a period of 12 months.

RESOLVED: That council will implement on-line banking.

Action: RFO to start the application process.

RESOLVED: That council will fund monthly costs of up to £100 for the community support group.

256. To set higher temporary limits of expenditure by officers. (Financial Regs 4.1 limits officers to £50 and 4.5 limits emergency powers to £500)

The clerk noted that the proposed higher limits would only be used with the usual permissions and authority from the chair, vice chair and council.

RESOLVED: To set higher temporary limits of expenditure approval by officers. Financial Reg 4.1 change £50 to £1750 for a period of 12 months.

RESOLVED: To set a higher temporary limit of emergency expenditure by officers. Financial Reg 4.5 change £500 to £2000 for a period of 12 months.

257. To cancel the April meeting of council.

RESOLVED: To cancel the April meeting of council.

Councillors agreed to schedule a 2 weekly on-line conference call.

Action: Clerk to make arrangements and send out invites.

The next meeting will be held on Tuesday 12th May in The Greenway Room. The meeting was closed at 6:25pm

The Clerk. 12th May 2020