



Minutes of Hanborough Parish Council

79/2017

At the Ordinary Meeting of Hanborough Parish Council held at 7.15 pm on Tuesday 9th January 2018 in the Pavilion Greenway Room, the following were present:

Ms Ellen Armitage	Mr Peter Brittin	Mr Niels Chapman (Chair)	Dr Michael Franklin
Mr Rod Fraser	Miss Penelope Marcus	Mr Steve Page	Mr Thomas Pringle
Mr Michael Rogers	Ms Lucy Tritton		

In attendance: Mr Jon Gammage (Clerk) and Mr Adrian Edwards, Responsible Financial Officer (RFO). Also attending were District Councillor Colin Dingwall and County Councillor Liam Walker.

Members of the public attending: No members of the public were present.

172. To confirm if meeting is being recorded: There was no indication that the meeting was being recorded.

173. Public participation session: None.

174. To receive apologies for absence: District Councillor Carol Reynolds sent apologies.

175. To receive declarations of pecuniary interest from councillors relating to agenda items: None

176. To sign, as a correct record, the minutes of the meetings held on 12th December 2017

RESOLVED: That minutes of the meeting of 12th December 2017 be approved and signed as a correct record.

177. Matters of report arising from the previous minutes:

177 (159) New signs for the playground

ACTION: Clerk to place order with a local supplier.

178. Report of County and District Councillors:

District Councillor Dingwall talked about support available from the District for growing communities. The chair suggested that working groups consider current and future requirements for local facilities and for activities for all ages. County Councillor Walker reported that the new school bus passes have been circulated and invited feedback. The chair reported that he had arranged a meeting with OCC regarding school expansion and the proposed land swap.

179. To receive a report on discussions with District Engineer on drainage in the new playground

Cllrs thanked District Councillor Dingwall for arranging for the District Engineer to look at the drainage problems. The clerk reported the site had been visited and that it is possible to retrospectively improve the drainage with soak aways. The engineer suggested that we wait to see which areas are worst affected and that he could recommend contractors. Councillors agreed to seek help from local builders and a known expert in the first instance.

ACTION: Cllr Marcus to make contact.

180. To consider quote and location for new bins in the new playground

The clerk reported that recycling bins are available but only glass & plastic can be recycled from public bins. The bins cost £800 each plus fitting. Councillors agreed that the usual bins (£367 plus emptying at £6.37/week) would be an acceptable option. Councillors also agreed to install a new dog waste bin in the area. Before placing the order our District Councillor will check if any grants are available & the Environment Group will suggest locations for each bin.

RESOLVED: To spend up to £1000 on 2 bins and 1 dog waste bins subject to grant availability.

ACTION: Environment Group to suggest locations for each bin.

ACTION: Clerk to place order.

181. To agree a date for the Annual Parish Meeting

Councillors agreed to set the date for the Annual Parish Meeting on the 17th April.

ACTION: Clerk to amend meeting schedule and book hall.

182. Financial Matters

182.1. The Finance Working Group will meet again shortly.

182.2. The monthly financial summary was circulated at the meeting.

182.3. To approve the monthly payment schedule & any necessary transfers between council accounts.

Receipts:

None

RESOLVED: To make payment of the following Schedule of Accounts.

Payments:

09/01/2018	103505, 103506, 103507	Salary & Expenses	
09/01/2018	103508 H M Revenue & Customs	PAYE	208.70
09/01/2018	103509 Oxfordshire County Council	Pension Fund	390.11
09/01/2018	103510 Boward Tree Management	Tree Cutting	144.00
09/01/2018	103511 Andrew Booth	Christmas Tree lights	281.80
09/01/2018	103512 J Gammage	Expenses	13.34

182.4. To receive an update on the section 106 time line and fund availability: No update reported.

183. Report from the Environment Maintenance and Improvement Group (EMIG)

183.1. Cllr Marcus circulated a report ahead of the meeting outlining recent activity.

183.2 Planning application report

Application Number	Address	Details	Parish Council Response	Decision
17/00095/APPEAL	The Old Police House, Witney Road, Long Hanborough	Side and Rear extension	Supported the appeal	Appeal Refused.
17/01082/OUT	Land North of Witney Road, Long Hanborough	Erection of up to 170 Dwellings	Detailed response objecting to plans	
17/02746/CND	16 Witney Road, Long Hanborough	Discharge of conditions: 16/01403/RES	Not sufficient information on which to comment	
17/03155/RES	Land South of Pinsley Farm, Long Hanborough	Reserved matters.	Detailed response submitted	
17/03230/HHD	5 Mansell Close, Church Hanborough	Single and two storey extension	No comments	Approved
17/03602/HHD	166 Main Road, Long Hanborough	Single storey rear extension	No comments but asked officers to check on light impact to neighbours.	Approved
17/03708/HHD	75 Main Road, Long Hanborough	Construction of detached storage shed	No comments	
17/03833/HHD	7 Millwood Vale, Long Hanborough	First floor front extension	Parish Council feels that the extension will have an impact on neighbour's light and does not meet 45 degree rule	Approved
17/03990/HHD	17 Roosevelt Road, Long Hanborough	First Floor rear extension	Unable to comment due to sketchiness of the plans.	
MW.0095/17 (OCC)	City Farm, Eysnham	Vary conditions of application MW.0122/14		
17/04092/FUL	70 Main Road, Long Hanborough	Change of use from Hairdresser to Dentist		
18/00038/FUL	Willow View, Swan Lane, Long Hanborough	Erection of Barn		

Councillors discussed application 17/04092 and voted to object. Councillors also agreed to object to application 18/00038 on the same basis as the last application for this site.

183.3. To receive an update on planning applications for large scale developments.

The chair reported on a meeting with Blenheim about the development north of Witney Road where concerns about the design aesthetics were discussed.

184. Report from Community & Leisure Group (CLG):

Cllr Tritton reported that the group will meet shortly. It is hoped to organise a parish litter pick in the near future.

ACTION: Clerk to check if litter pick equipment is still available from WODC.

185. Reports from Community Groups & Organisations

185.1. HPFA: Cllr Rogers reported that the HPFA is consulting on what users want from the hall.

185.2. Allotments: Nothing of note to report.

185.3. Dementia & Loneliness Support Group: Cllr Franklin reported that the group is arranging an event on the 21st January and will meet later this week.

186. Report of Clerk: Letter of thanks received from West Oxfordshire Citizens Advice for the grant.

187. AOB: Councillors asked for something in the Hanborough Herald about litter and dogs off lead on public highways.

The next meeting will be held on Tuesday 13th February in The Greenway Room. The meeting was closed at 9:05pm.

The Chairman. 13th February 2018