



## Minutes of Hanborough Parish Council

106/2020

At the extra ordinary meeting of Hanborough Parish Council held at 6:00 pm on Friday 22nd May 2020 online, the following were present by remote attendance:

Ms Ellen Armitage, Mr Jeff Borer, Mr Niels Chapman (Chair), Dr Michael Franklin, Miss Penelope Marcus, Mr Steve Page and Ms Lucy Tritton.

**In attendance:** Mr Jon Gammage (Clerk) and Mr Adrian Edwards, Responsible Financial Officer (RFO).

**Members of the public attending:** No members of the public were present.

**26. To confirm if meeting is being recorded:** There was no indication that the meeting was being recorded.

**27. To receive apologies for absence:** Apologies were received from Mr Peter Brittin, Mr Rod Fraser, Mr Rich Fuller and Ms Kerry Scarlett.

**28. To receive declarations of pecuniary interest from councillors relating to agenda items:** None

**29. To consider increasing the budget for the Pavilion sewage connection project**

Councillors received an update on the project. Thames Water have required that the septic tank be emptied and back filled as part of the project and in anticipation of additional costs, councillors considered increasing the budget.

RESOLVED: That the agreed budget of £13,000 be increased by £2,000 to £15,000.

**30. To consider quotes for replacing the steps into The Pit with a ramp**

The clerk reported that we have two quotes in hand. These are different in what the contractors have proposed and it was agreed to share some minimum standards with all contractors so that the quotes are better aligned while retaining the opportunity for contractors to propose innovative solutions. The standards are for a gradient of 1:12 or less, for accessibility to be considered and for hand rails to be included.

Action: Clerk to seek a third quote and to share requirements with all contractors.

The next meeting will be held on Tuesday 9th June at 6:30pm online. The meeting was closed at 6:40pm.

The Clerk. 9th June 2020