



## Minutes of Hanborough Parish Council

102/2020

At the extra ordinary meeting of Hanborough Parish Council held at 7.15 pm on Tuesday 25th February 2020 in the Pavilion Greenway Room, the following were present: Ms Ellen Armitage, Mr Jeff Borer, Dr Michael Franklin, Mr Rich Fuller, Miss Penelope Marcus (chair), Mr Steve Page, Ms Kerry Scarlett and Ms Lucy Tritton.

**In attendance:** Mr Jon Gammage (Clerk)

**Members of the public attending:** 1 member of the public was present.

**222. To confirm if meeting is being recorded:** There was no indication that the meeting was being recorded.

**223. To receive apologies for absence:** Apologies were received from Mr Peter Brittin, Mr Niels Chapman and Mr Rod Fraser.

**224. To receive declarations of pecuniary interest from councillors relating to agenda items:** None

**225. To consider appointing Freeths to act for Parish Council in relation to the land swap with Oxfordshire County Council in respect of land adjoining Hanborough Manor CE Primary School and land east of Church Road and to allow the chair to sign the letter of appointment.**

The chair circulated the Letter of Appointment ahead of the meeting. This set out the Contract Terms made up of the Summary of Work, Cost Information and General Information. The estimated cost is £5000.

Councillors asked for background information about Freeths. The clerk reported that Freeths have been our solicitors for many years and hold our Deeds and other archive documents. On request of council, they were approached last year by the RFO to ask if they were suitably qualified to take on this type of work.

RESOLVED: That the chair may sign the letter of appointment.

The next meeting will be held on Tuesday 10th March in The Greenway Room. The meeting was closed at 7:25pm

The Chairman. 10th March 2020