



Minutes of Hanborough Parish Council

66/2016

At the meeting of Hanborough Parish Council held at 7.15 pm on Tuesday 10th January 2017 in the Pavilion Greenway Room, the following were present:

Dr Lidia K. Arciszewska Mr Peter Brittin Mr Niels Chapman (Chair) Miss Penelope Marcus
Mr Michael Rogers Ms Lucy Tritton

In attendance: Mr Jon Gammage (Clerk) and Mr Adrian Edwards, Responsible Financial Officer (RFO).

Members of the public attending: No members of the public were present.

196. To confirm if meeting is being recorded: There was no indication that the meeting was being recorded.

197. Public participation session: None.

198. To receive apologies for absence: Apologies for absence were received from Mrs Gill Battams, Mr Rod Fraser, Mr Steve Page and Mr Thomas Pringle. Apologies were also received from District Councillors Colin Dingwall and Carol Reynolds.

199. To receive declarations of pecuniary interest from councillors relating to agenda items: None

200. To sign, as a correct record, the minutes of the meeting held on 13th December 2016

RESOLVED: That minutes of the meeting of 13th December 2016 be approved and signed as a correct record.

201. Matters of report arising from the previous minutes:

201.1 (184) Christmas Carol event: Councillors reported that although attendance in the hall was low, there was a good crowd at the tree. It was noted that we should check for clashes with other events in future and recommend that torches are brought. Thanks were recorded to the group that helped lead the singing, Cllrs Tritton and Battams for organising the event and to Sportif Suzuki for providing the tree.

Action: Clerk to thank the group leading the singing.

201.2 (174.6) Riely Close recycling facility: District Councillor Reynolds continues to explore options on our behalf.

202. Financial Matters

202.1. The monthly financial summary was circulated at the meeting and reviewed.

202.2. To approve the monthly payment schedule of accounts from 13/12/2016 to 10/1/2017

Receipts:

06/12/2016	Oxford Citizens Housing	Dog Bins Grant	200.00
21/12/2016	E A Taylor	Cemetery Fees	400.00

RESOLVED: To make payment of the following Schedule of Accounts.

Payments:

10/01/2017	103387, 103388, 103389	Salary & Expenses	
13/12/2016	103381 Thames Water	Missed from Dec List	70.87
10/01/2017	103382 Andrew Booth	Christmas Tree	240.00
10/01/2017	103383 OALC	Training	558.00
10/01/2017	103384 Hanborough Day Centre	Grant	1,000.00
10/01/2017	103385 Volunteer Link Up	Grant	100.00
10/01/2017	103386 West Oxfordshire Citizens Advice Bureau	Grant	200.00
10/01/2017	103390 Post Office (re HMRC)	PAYE	120.20
10/01/2017	103391 Oxfordshire County Council	Pension Fund	374.57

202.3. To approve ongoing web hosting and domain at £70 plus VAT.

RESOLVED: To continue with the current provider.

203. Report from Community & Leisure Group (CLG):

Cllr Arciszewska reported that the group has drafted an application form for future grant applications, is building a contact list of local groups and continues to develop the contact list of local businesses.

204. To consider timetable and actions required to agree contract for the new playground by April

The Chair reported on progress with the various stakeholders about location of the new playground which could be either at the current site or in The Pit. All parties are aware of the WREN requirement for contracts to be in place in April and the group will meet again on the 23rd January.

Action: Clerk to ensure that we have updated quotes in place for both options.

205. Report from the Environment Maintenance and Improvement Group (EMIG):

205.1. Cllr Marcus reported that she has made contact with land owners of the Parade carpark with a view to discuss what improvements could be made to make the area easier to use and hopefully stop the bollards being knocked over on such a regular basis. Councillors talked to all the shop managers & there is an appetite for improvements to be made.

205.2. Cllr Arciszewska reported that she continues to work with potential contractors to get quotes for additional cuts of the OCC grass areas. The Clerk reported that there is interest from neighbouring parishes in working together on this.

205.3. The Chair reported on the CEG appeal held in December and noted that the Cantay application to develop the former quarry off Church Road has been submitted.

205.4. Applications received, PC response pending (circulated at the meeting)

16/03948/OUT Land west of Church Road, Long Hanborough
Residential development comprising 94 dwellings, including starter homes.

17/00013/HHD Hollyhock Cottage, 3 Myrtle Farm Court, 1C Main Road, Long Hanborough
Erection of garden shed.

205.5. Applications received and PC response made (circulated at the meeting)

16/03752/FUL The Pavilion, Roosevelt Road, Long Hanborough
Erection of shelter for pre school.
No Comments.

16/03895/S73 Midway Farm, Church Hanborough
Variation of condition 2 of planning permission 16/01345/S73
Variation of condition 2 of planning permission 15/00234/FUL
Unable to comment.

16/04108/HHD 109/111/113 Main Road, Long Hanborough
Alterations and erection of single and two storey extensions.
No Comments.

16/04158/HHD 19 Isis Close, Long Hanborough.
Proposed single storey rear and side extension.
No Comments.

16/04174/FUL Land south of 168A Main Road, Long Hanborough.
Erection of one new dwelling.
No Comments.

205.6. Planning application decisions notified by WODC (circulated at the meeting)

16/00024/Appeal High Thatch, Park Lane, Long Hanborough - Appeal dismissed
16/03499/S73 Churchill Court Hotel, Main Road, Long Hanborough - Approved
16/03801/HHD North Oxford Garage Ltd, Main Road, Long Hanborough - Approved

205.7. Planning applications pending decision (circulated at the meeting)

16/00012/Appeal Land South of Pinsley Farm, Long Hanborough.
16/03666/HHD 1 Roosevelt Road, Long Hanborough
16/03752/FUL The Pavilion, Roosevelt Road, Long Hanborough
16/03818/HHD 57 Marlborough Crescent, Long Hanborough
16/03895/S73 Midway Farm, Church Hanborough
16/03948/OUT Land west of Church Road, Long Hanborough
16/04108/HHD 109/111/113 Main Road, Long Hanborough
16/04158/HHD 19 Isis Close, Long Hanborough.
16/04174/FUL Land south of 168A Main Road, Long Hanborough.
17/00013/HHD Hollyhock Cottage, 3 Myrtle Farm Court, 1C Main Road, Long Hanborough

205.8. To discuss potential implications of the new Garden Village for current and future planning applications
It was noted that this is one of 14 selected by the government and councillors agreed that a considered response is required as this could lead to future growth towards the parish. Councillors considered that a strategically placed sustainable village is acceptable in principle but must work from an infrastructure basis.

206. Report from Finance and Other Business Group (FOBG):

A meeting is due to be held on the 16th and will include discussion on council regulations, insurance, the allotments and grant applications. Approval of these activities will be at the February meeting.

207. Report of County and District Councillors:

No reports received. Liam Walker, candidate for County Councillor, reported on the A40 bus lane consultation.

208. To approve revised Standing Orders allowing for small purchases

Item passed to the Finance Group to consider ahead of approval at the February meeting.

209. To agree the date of the Annual Parish Meeting

Councillors agreed that this should continue to be held on a different night to the ordinary meeting.

Action: Clerk to check what dates are available in March and April for the main hall.

210. To consider purchasing storage boxes for the RFO at a maximum of £30

A number of storage boxes are required for the RFO and councillors. Councillors proposed a maximum budget of £50.

RESOLVED: To spend up to £50 on storage boxes.

211. To consider purchasing a second set of keys for the MUGA electrics cabinet for the HPFA

RESOLVED: To get a spare set of keys cut for the HPFA.

Action: Clerk to make arrangements and deliver to Steve Nicholls.

212. Reports from Community Groups & Organisations

212.1. HPFA: Cllr Battams reported that bookings remain buoyant for the hall.

212.2. The Hut Youth Club: Nothing to report.

212.3. Allotments: Cllr Tritton reported that the problem with the rats seems to have diminished.

212.4. Dementia Friendly activity: No report.

213. Report of Clerk: Nothing further to report.

214. Miscellaneous items from Members:

Councillors raised an issue with dogs off the lead in Millwood End and will contact WODC enforcement officers.

The meeting was closed at 8:50pm. The next meeting will be held on Tuesday 14th February in The Greenway Room.

The Chairman. 14th February 2017