

**BROOKWOOD MEMORIAL
HALL
CHILD PROTECTION POLICY**



**BROOKWOOD
MEMORIAL HALLS**

Guiding Principles:

The welfare of the child is paramount. All children, without exception, have the right to protection from abuse.

Policy: All organisations using the hall that provide activities /services for children will need to have a Child Protection policy.

Procedure: The Lettings Agent will require all such organisations to demonstrate and sign they have an approved Child Protection policy in place.

Policy: NO member of the Management Committee, caretaker or any employee, contractor or volunteer will have unsupervised access to children unless appropriately vetted.

Procedure: All members of the Management Committee and any employees will be made aware of this policy and the relevant vetting procedures. Should checks become necessary, they will be undertaken by the Chair in compliance with relevant legislation, regulation and guidance.

Policy: All suspicions or allegations of abuse against a child will be taken seriously and the Chair will be responsible for Child Protection matters.

Procedure: The Chair will have responsibility for receiving, responding to and reporting concerns that arise, as a matter of urgency, to the Local Authority Designated Officer. The Chair will report serious incidents to the Charity Commission as required.

Policy: All Management Committee members will be required to become aware of Child Protection issues.

Procedure: Copies of the relevant Acts and guidance will be held by the Chair as a reference material for committee members. Relevant Child Protection training for Management Committee members will be encouraged whenever any members could be considered responsible for children using the facilities.

Policy: The policies and procedures outlined above will be regularly reviewed.

Procedure: The Chair will present at least annually a policy and procedure updated from changed requirements or guidance. New Management Committee members will be provided with an understanding of their responsibilities in matters of Child Protection.

Policy: Members of the public who use the hall should be aware of the Child Protection policies and procedures adopted by Management Committee.

Procedure: A copy of this document will be displayed in the entrance hall of the Memorial Hall and on the website currently www.bmhalls.org.uk

Reviewed and Approved by the Management Committee, Brookwood Memorial Halls -
December 2023

Child Policy approved by The Management Committee December 2023. To be reviewed
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